

# Oakland UNITY High School

2022/2023 Open Enrollment

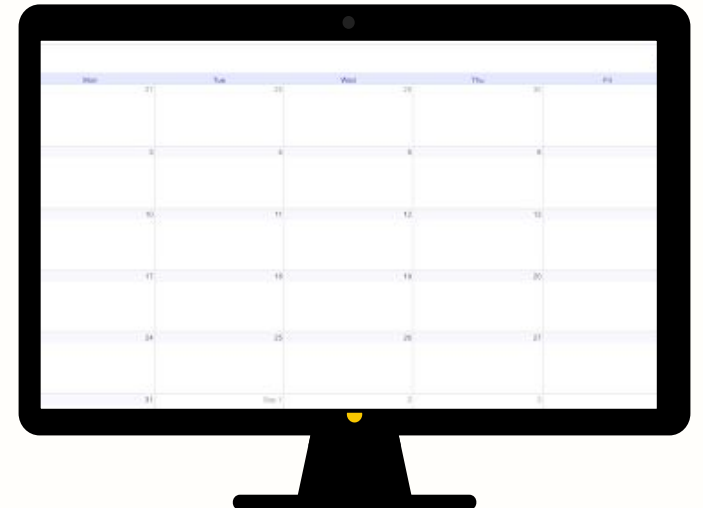
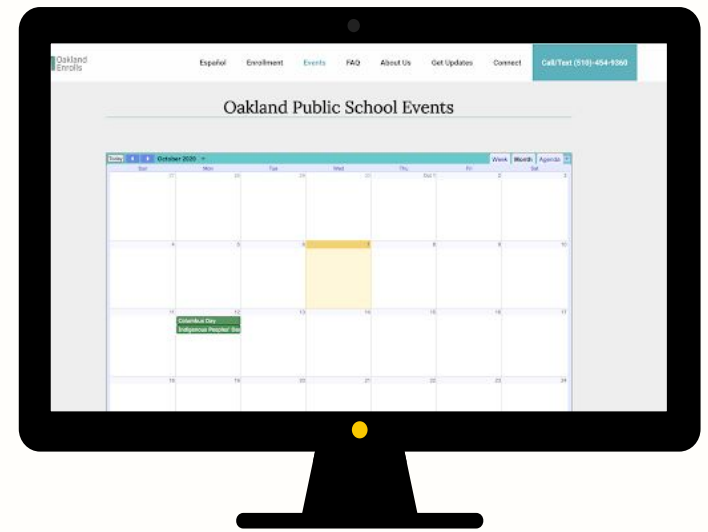




**Oakland Enrolls School Finder**  
and  
**Oakland Enroll Website**

# Oakland Enrolls School Finder & Oakland Enrolls Website

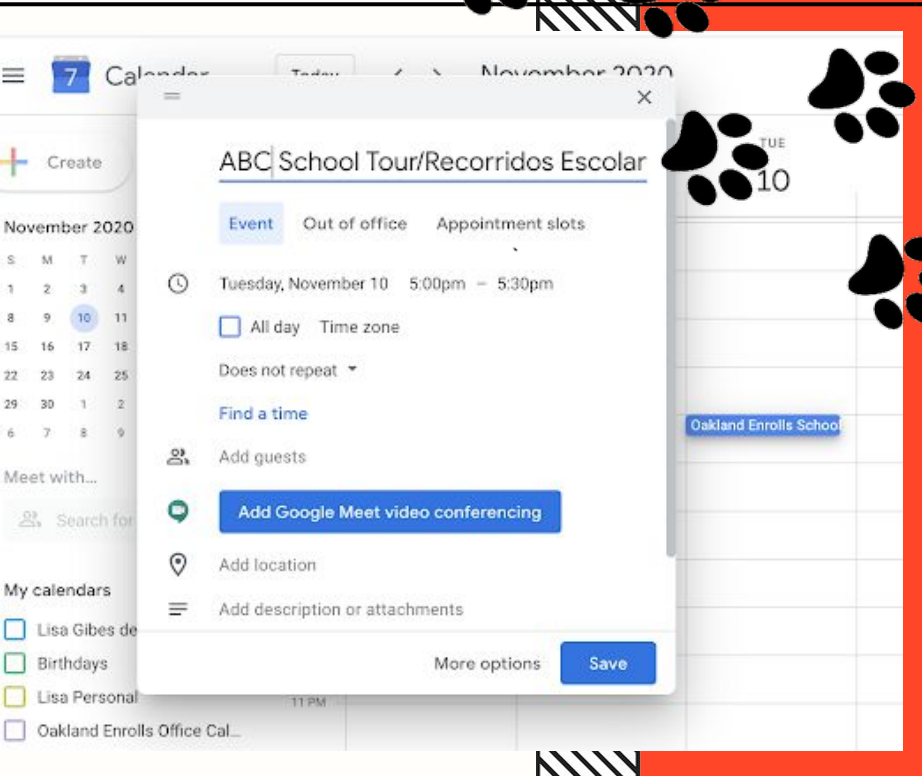
How to submit tours &  
events to the shared  
events  
calendar-featured on  
[Oakland Enrolls School  
Finder](#) and [Oakland  
Enrolls website](#).

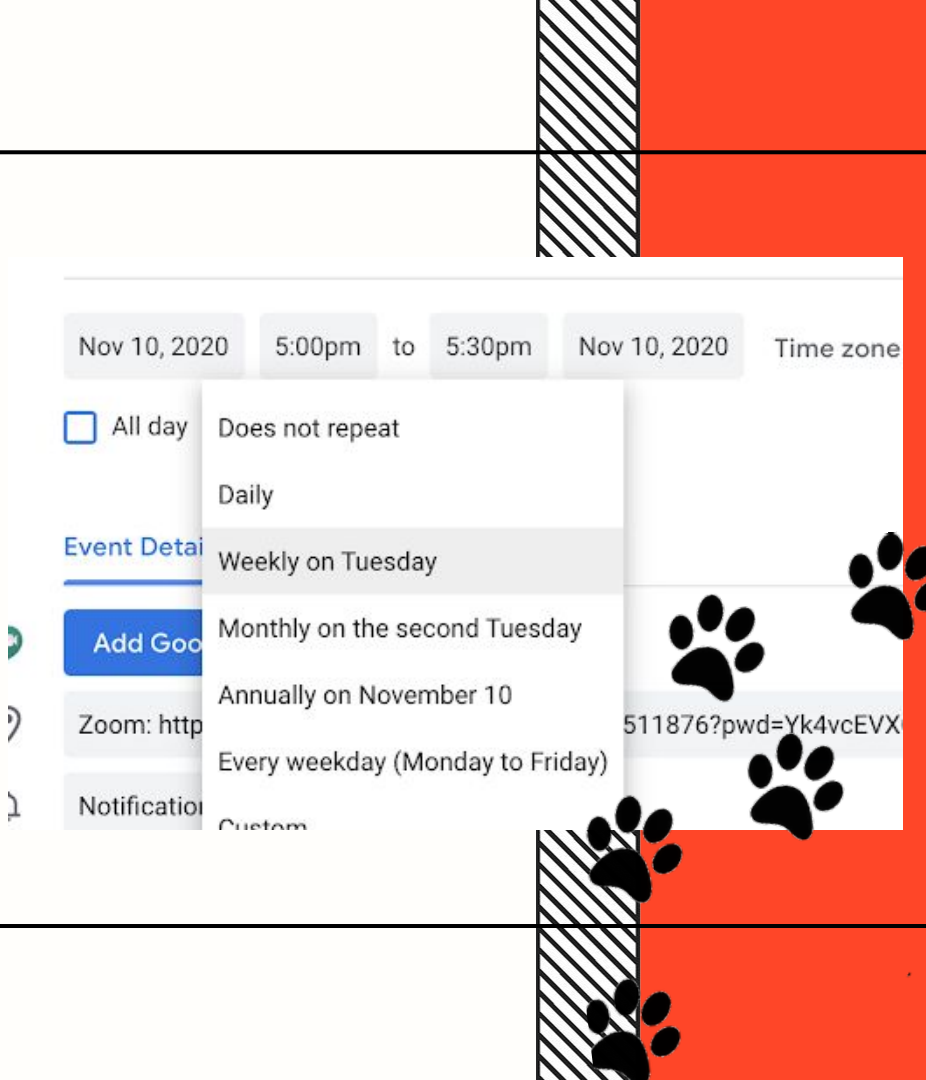


# Oakland Enrolls School Tours & Events Calendar

How to submit events to the shared events calendar:

- 1) *Create an event on your own calendar*
  - a) Include both English and Spanish title
  - b) Don't forget to include the name of your school in the title!





# Oakland Enrolls School Tours & Events Calendar

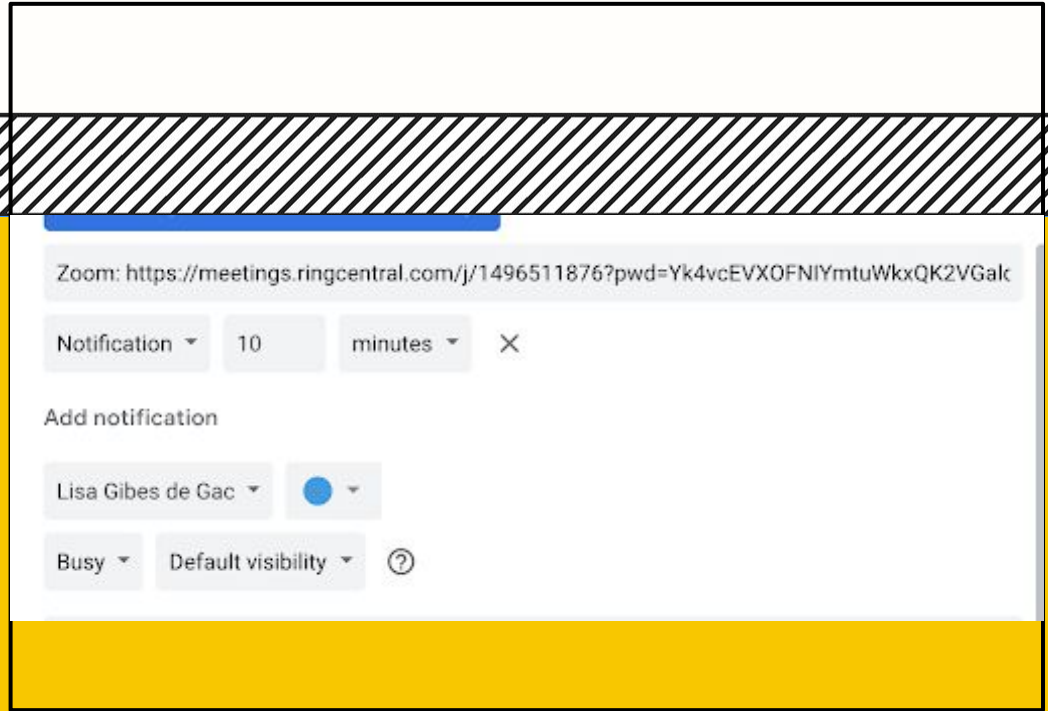
c) Be sure to set it as recurring if that is the case.



# RSVP

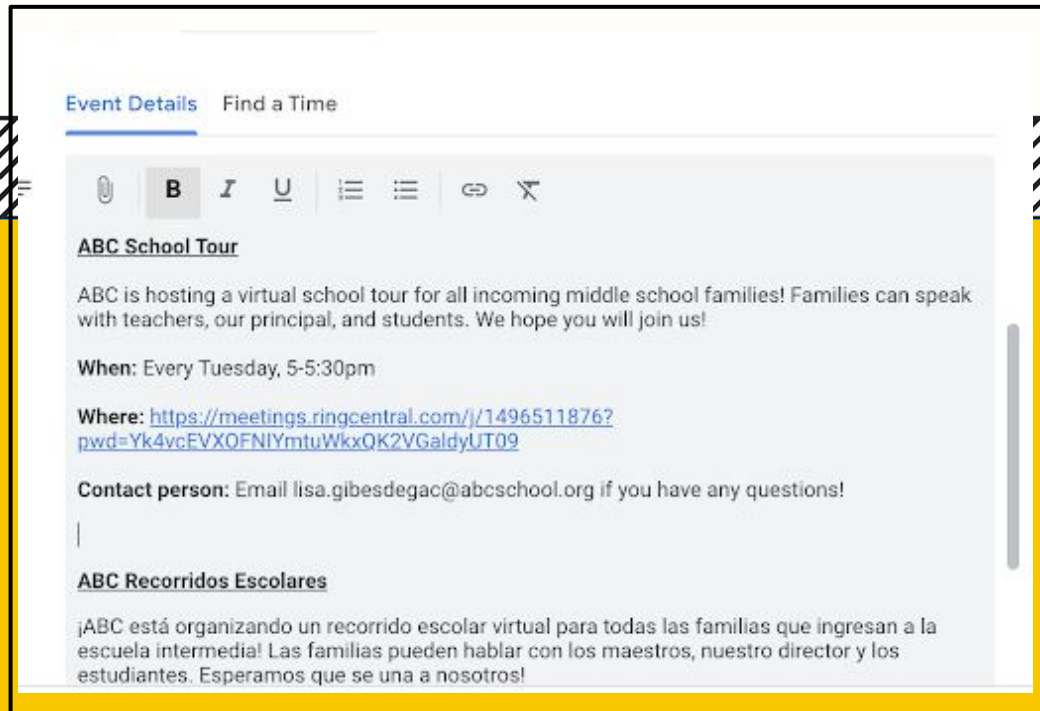
## Oakland Enrolls School Tours & Events Calendar

d) Include links to  
virtual tours or  
RSVP pages



# Oakland Enrolls School Tours & Events Calendar

- e) Include description, links, and points of contact for your tour.
- f) Include any specific grades your tour will be covering.
- g) Include both English and Spanish descriptions.



The screenshot shows a web page with a navigation bar at the top containing "Event Details" and "Find a Time". Below the navigation bar is a rich text editor toolbar with icons for bold (B), italic (I), underline (U), bulleted list, numbered list, link, and unlink. The main content area contains the following text:

**ABC School Tour**

ABC is hosting a virtual school tour for all incoming middle school families! Families can speak with teachers, our principal, and students. We hope you will join us!

**When:** Every Tuesday, 5-5:30pm

**Where:** <https://meetings.ringcentral.com/j/1496511876?pwd=Yk4vcEVXOFNIYmtuWkxOK2VGaldyUT09>

**Contact person:** Email [lisa.gibesdegac@abcschool.org](mailto:lisa.gibesdegac@abcschool.org) if you have any questions!

|

**ABC Recorridos Escolares**

¡ABC está organizando un recorrido escolar virtual para todas las familias que ingresan a la escuela intermedia! Las familias pueden hablar con los maestros, nuestro director y los estudiantes. Esperamos que se una a nosotros!





# Oakland Enrolls School Tours & Events Calendar

## Guests

oaklandpublicschoolevents@gmail.com

### Guest permissions

- Modify event
- Invite others
- See guest list

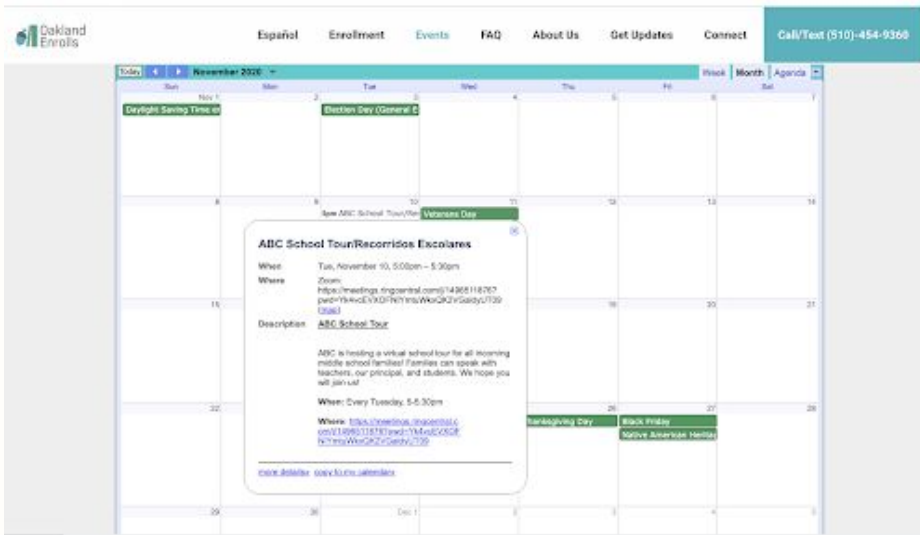
2. Invite [oaklandpublicschoolevents@gmail.com](mailto:oaklandpublicschoolevents@gmail.com) to the event.

- This will automatically add it to the shared calendar that is on Oakland School Finder and Oakland Enrolls.
- Allow invited guests to modify calendar in case Oakland Enrolls needs to access the event.



# Oakland Enrolls School Tours & Events Calendar

3. If you would like to edit the event, feel free to just edit the calendar event that you own, then refresh it. All changes will be automatically applied!



# Oakland Enrolls School Tours & Events Calendar

4. Please be sure to spell check your event before inviting [oaklandpublicschool\\_events@gmail.com](mailto:oaklandpublicschool_events@gmail.com).

5pm ABC School Tour/Re... Veterans Day

### ABC School Tour/Recorridos Escolares

**When** Tue, November 10, 5:00pm – 5:30pm

**Where** Zoom:  
<https://meetings.ringcentral.com/j/1496511876?pwd=Yk4vcEVXOFNIYmtuWkxQK2VGaldyUT09>  
([map](#))

**Description**  
ABC Recorridos Escolares  
¡ABC está organizando un recorrido escolar virtual para todas las familias que ingresan a la escuela intermedia! Las familias pueden hablar con los maestros, nuestro director y los estudiantes. Esperamos que se una a nosotros!  
Cuándo: todos los martes, de 5 a 5:30 p.m.  
Dónde: <https://meetings.ringcentral.com/j/1496511876?pwd=Yk4vcEVXOFNIYmtuWkxQK2VGaldyUT09>

[more details»](#) [copy to my calendar»](#)

Thanksgiving Day

# Oakland Enrolls School Tours & Events Calendar

Oakland Enrolls will be monitoring which events are added each week.

If you have any questions, please feel free to reach out to [contact@oaklandenrolls.org](mailto:contact@oaklandenrolls.org).



UNITY